



COUNTY OF BEXAR

PUBLIC WORKS DEPARTMENT

1948 Probandt St.
San Antonio, Texas 78207-3188
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Floodplain Development “Permit Submittal” Checklist for Land Development

- ___ Bexar County Floodplain Permit Application with \$50.00 fee.
- ___ Project Narrative (Include Purpose of the Floodplain Permit)
- ___ Site Plan/Location Map/Property Address
- ___ Plat or Issued Certificate of Determination for Plat Exception
- ___ Flood Insurance Rate Map (FIRM) map number
- ___ Show proposed development/limits of construction area on current Annotated FIRM Map
- ___ Floodplain Workmap with contours showing FEMA existing and proposed study floodplain limits
- ___ Construction Plans for utility (e.g. water and sewer) and drainage (channels/structures) crossing or entering floodplain
- ___ Existing and proposed contours
- ___ Flood Analysis or scientifically determine BFE by approved FEMA method for ZONE A areas on FIRM (may require FEMA CLOMR submittal)
- ___ FEMA regulations require local floodplain administrator to verify compliance with all other permits that might be required. Provide documents for known permits required for project or for review purposes provide information for permits in progress.

- ___ Storm Water Quality Permit/Post Construction Permit

- ___ BPA Permit

- ___ Septic Permit

- ___ ROW Permit

- ___ United States Army Corps of Engineers (USACE) permits

- ___ FEMA map revision/Case Number

- ___ Bexar County Floodplain General Construction Note: No construction and/or waste material shall be placed in existing lows that will block or alter flow limits of existing natural drainage or placed within the limits of existing floodplain.
- ___ Provide PDF of Report and Flood study models on CD/media device is preferred or state if the documents are uploaded to BuildSA
- ___ Hard copy of the Report if the plan sheets include a disclaimer that the final hard copy of the plan sheet is the official document.
- ___ Floodplain Permit required prior to Commissioner Court or County Engineer Signature of Plat