



**BOARD MEETING MINUTES**  
**Wednesday April 15, 2020 3:00 p.m.**  
**Bexar County Public Works**  
**1948 Probandt Street**  
**San Antonio, Texas 78214**

**1. Call meeting to order.**

M. Lynd called the meeting to order at 3:10 P.M. Members present: M. Lynd, W. Raba, D. Starr, J. Agather, L. Miller and W. Serna.

**2. Approval of Board of Director Meeting Minutes.**

A. Minutes from April 15, 2020

A motion was presented by J. Agather for approval of the Meeting Minutes, seconded by D. Starr which motion was voted on as follows: M. Lynd, J. Agather, D. Starr and W. Raba voting "Aye". The motion was approved.

**3. Monthly Status Report on the Vehicle Registration Fee Program & Schedule**

**A. Monthly Status Report on the Vehicle Registration Fee Program & Schedule**

VRF Program and Schedule update:

- **Fischer Road Phase II (BC01) Project Close out**
  1. Contractor informed staff that they intend to file a delay claim against SAWS which will delay the project close out
- **Old FM 471/Talley Road (BC02) Construction (9% Complete)**
  1. Items of work include: Traffic signal installation, concrete riprap, concrete and asphalt driveways, storm sewer installation, asphalt paving, SAWS water line installation
  2. Work on the joint bid-SAWS water line is nearing completion
  3. Contractor will finish storm sewer installation by early April and begin roadway work on Phase I with an anticipated completion of May 15
- **Talley Road Phase I (BC03) Construction (15% Complete)**
  1. Items of work include: Traffic signal installation, concrete riprap, concrete and asphalt driveways, storm sewer installation, asphalt paving, construction of a new bridge, SAWS water line installation, CPS gas installation
  2. Work on the joint-bid SAWS and CPS utilities will continue through April
  3. Detour pavement will be installed and traffic switched in mid-April allowing the contractor to move into Phase 3A
  4. AT&T and Charter continue to cause issues that could lead to potential delay claims. Staff has already notified AT&T and Charter that any such claims will be passed on to them.
- **West Military Drive (BC05) Design**

K Friese + Associates performed the following work:

1. Design Consultant submitted a 60% design package on staff has finished the review and will begin working towards the 90% design phase.
- **Blanco Road Phase II (BC06) (MPO Funded) Bidding**
    1. Bids Opened on March 20th
    2. Received 6 bids
    3. Harper Brothers Construction, LLC was the apparent low bidder
  - **Evans Road Phase I (BC07) Construction (67% Complete)**
    1. 65 % invoiced through March 31, 2020
    2. Current date for Substantial Completion - August 2020
    3. Traffic will be switched to new pavement allowing Capital to move into the final phase. This phase is expected to move quickly due to the lack of utility conflicts
  - **Evans Road Phase II (BC08) Construction (24% Complete)**
    1. Items of work include: Utility trenching, excavation, storm sewer, water quality structures, box culverts, temporary signal installation, SAWS and CPS items
    2. Contractor has worked through two unanticipated karst discoveries with no delay to the project schedule
    3. Traffic switch on 4/1 allowed the contractor to move into the next phase of construction
    4. Jordan-Foster anticipates completing the project by late December if weather permits
  - **Candlemeadow (BC09) Design**

LNV performed the following work:

    1. Notice-to-Proceed for final plans was given on December 30, 2019
  - **Foster Road Phase III (BC10) Construction (18% Complete)**
    1. Items of work include: Utility trenching, excavation, storm sewer, water quality structures, box culverts, temporary signal installation, SAWS and CPS items, construction of new bridges
    2. Work on Joint-Bid CPS and SAWS work will continue into April
    3. Phase 1 Detour Pavement will be completed and traffic will be switched in April

## **B. Monthly Financials**

- Monthly financial statements are attached for December 2019 including the following:
  1. Balance Sheet
  2. Statement of Revenues, Expenses, and Changes in Net Assets
  3. Schedule of Budgetary Compliance
  4. Fund Balance Sheet

The Report was accepted by the Board of Directors as presented.

4. **Approval of the 2nd Quarterly Investment Report for FY 2019-20 in accordance with Section 2256.023(a) of the Texas Public Funds Investment Act.** J. Bownds presented.

**Background:**

Section 2256.023(a) of the Texas Public Funds Investment Act (PFIA) requires that investment reports be filed with the governing body on a quarterly basis each fiscal year.

The weighted average yield (WAY) at the end of the quarter was 130 basis points (bps). The weighted average maturity (WAM) at the end of the quarter was 133 days. Total investment income earned over the quarter was \$560,426.

A motion was presented by W. Raba for approval of the 2nd Quarterly Investment Report for FY 2019-20 in accordance with Section 2256.023(a) of the Texas Public Funds Investment Act seconded by D. Starr which motion was voted as follows: M. Lynd, J. Agather, W. Raba and David Starr all voting "Aye". The motion was approved.

5. **Discussion and appropriate action regarding responses to the Request for Proposals (RFP) for Bank Depository Services.** J. Bownds presented.

With Board direction, on February 6<sup>th</sup>, 2020 the Alamo RMA released a Request for Proposals (RFP) for Bank Depository Services. Responses were due on March 4<sup>th</sup>, 2020. The Alamo RMA's current bank depository contract with Generations Federal Credit Union (FCU) expires on May 31<sup>st</sup>, 2020.

The purpose of this item is to brief the Board on the response to the RFP and for Staff to receive direction on next steps.

A motion was presented by J. Agather to negotiate a Service Provider Agreement between the Alamo Regional Mobility Authority and Generations Federal Credit Union seconded by D. Starr which motion was voted as follows: M. Lynd, J. Agather, W. Raba, and David Starr all voting "Aye". The motion was approved.

6. **Discussion and appropriate action regarding the issuance of a Request Proposals (RFP) for Financial Advisory Services Communications.** J. Bownds

In August 2014 the Alamo RMA entered into an agreement with Estrada Hinojosa for Financial Advisory Services. The agreement provided for an initial term of two (2) years with one (1) one-year extension option. In August 2016, the Board approved the one-year extension option ending August 2017. In August 2017, the Board approved an amendment to the agreement that provided for an additional two (2) years ending August 20, 2019, with one (1) one-year extension option. During this time, Estrada Hinojosa was performing financial analysis on the Loop 1604 Managed Lanes project.

At the September 2019 Board Meeting, the Board approved the (1) one-year extension option, which brought the expiration date of the current agreement to August 2020, 2020.

A motion was presented by D. Starr to extend the current contract for six months then starting the Request for Proposal Process four months prior to the expiration date of the extension seconded by W. Raba which motion was voted as follows: M. Lynd, J. Agather, W. Raba, L. Miller and David Starr all voting "Aye". The motion was approved.

7. **Discussion and appropriate action regarding the issuance of the Legal Services Request for Qualifications.** J. Bownds

The current contract with Locke-Lord, LLP for General Legal Services expires on August 1, 2020.

Section 5.01 of the Professional Services Agreement states that the Agreement is subject to possible extension by agreement of the parties.

Section 10.01 of the Professional Services Agreement states that the Agreement may be amended by the mutual agreement of the parties.

A motion was presented by J. Agather to renegotiate the General Legal Services Contract with Locke-Lord, LLP seconded by D. Starr which motion was voted as follows: M. Lynd, J. Agather, W. Raba, L. Miller and David Starr all voting "Aye". The motion was approved.

**8. Discussion and appropriate action regarding awarding a contract to the lowest and best qualified bid submitted by Harper Brothers Construction, LLC. to provide for the purchase of construction services for the Blanco Road Phase II Project in the amount of \$18,478,805.96 and authorizing the Bexar County Purchasing Agent to execute and file the appropriate award documents for record on behalf of the Alamo Regional Mobility Authority.**

**Background:**

This contract provides for the purchase of all labor, materials and equipment necessary to complete the Blanco Road Phase II Project which begins at West Oak Estates and extends north approximately 3.2 miles just past Borgfeld Drive in Precinct 3. The Project will expand Blanco Road from an existing two-lane roadway to a four-lane divided roadway consisting of one 12-foot travel lane, one 11-foot travel lane, and a five-foot bicycle lane in each direction. Sidewalk will be constructed on the northbound side only. Additional improvements include a raised median, traffic signal improvements at the Blanco Road/Slumber Pass intersection, drainage improvements, and other operational improvements.

The Bexar County Purchasing Department issued IFB 2020-004 on January 31, 2020. The project was advertised on CivCast and sent to 458 vendors. Six responses were received by the closing date of March 20, 2020, Harper Brothers Construction, LLC was considered the lowest and best bid for the project.

Based on competition received the Bexar County Purchasing Department recommends the award of IFB 2020-004 to Harper Brothers Construction, LLC, in the amount of \$18,478,805.96 for the construction of the Blanco Road Phase II Project.

A motion was presented by D. Starr for the approval of awarding a contract to the lowest and best qualified bid submitted by Harper Brothers Construction, LLC to provide for the purchase of construction services for the Blanco Road Phase II Project in the amount of \$18,478,805.96 and authorizing the Bexar County Purchasing Agent to execute and file the appropriate award documents for the record on behalf of the Alamo Regional Mobility Authority seconded by W. Raba which motion was voted as follows: M. Lynd, J. Agather, W. Raba, L. Miller and David Starr all voting "Aye". The motion was approved.

**9. Discussion and appropriate action regarding approval of CPS Change Order Number 1 between the Alamo RMA and Texas Sterling Construction for the Foster Road Phase III Project at no cost to the Alamo RMA.** R. Green

On September 18, 2019 the Board of Directors awarded the Foster Road Phase III construction contract to Texas Sterling Construction in the amount of \$14,235,875.92. The total amount bid included \$1,810,205.44 for construction of City Public Service (CPS) gas joint-bid gas utility relocations. Prior to construction CPS Energy determined that the subcontractor selected by Texas Sterling Construction failed to meet the requirements needed to complete the gas work. CPS allowed Texas Sterling to contract with a more qualified that increased the cost of the project.

On January 15, 2020 the Board of Directors approved a revised Interlocal Agreement between the Alamo RMA and City Public Service for the Foster Road Phase III Project for \$2,297,993.65.

CPS Change Order Number 1 will remove all original bid items and their associated unit prices and replace them with updated items and unit costs.

This Change Order will be at no cost to the Alamo RMA.

A motion was presented by L. Miller for the approval of CPS Change Order Number 1 between the Alamo RMA and Texas Sterling in the amount of \$487,788.21 to be paid by CPS seconded by W. Raba which motion was voted as follows: M. Lynd, J. Agather, W. Raba, L. Miller and David Starr all voting "Aye". The motion was approved.

**10. Discussion and Board direction related to the responses to the Request for Information (RFI).**  
J. Bownds

On October 25, 2019 the Alamo Regional Mobility Authority issued a Request for Information (RFI) to gauge industry interest, from both public and private entities, in partnering with the Alamo Regional Mobility Authority. Information requested included development of new delivery methods for transportation projects, development of new revenue sources, and identification of revenue sharing arrangements that would provide the Alamo RMA increased capacity to complete additional transportation projects.

The purpose of this item is to update the Board on the initial meeting(s) held regarding responses to the RFI as well as steps that Alamo RMA staff has taking to conduct preliminary due diligence.

A motion was made by D. Starr to discontinue any financial advisory services with the RFI received by Brooks City Base seconded by L. Miller which motion was voted as follows: M. Lynd, J. Agather, W. Raba, L. Miller and David Starr all voting "Aye". The motion was approved.

A motion was made by D. Starr to Amend the existing Request for Information (RFI) and change it to and Open ended RFI seconded by J. Agather which motion was voted as follows: M. Lynd, J. Agather, W. Raba, L. Miller and David Starr all voting "Aye". The motion was approved

### **11. Citizens' Communications.**

Citizens must sign the register to speak. Individuals may sign up to speak on any item on the agenda. Individuals interested in speaking must sign up to speak prior to the item being placed in consideration before the Board of Directors. Speakers are allotted no more than three (3) minutes to speak and time is not transferable between the speakers. Any comments, which do not address a specific agenda item, must be made during the Citizens' Communications portion of the agenda, provided the individual has signed up to speak prior to this period starting.

There were no citizens who signed up to speak.

### **12. Executive Session - Pursuant to Chapter 551, Subchapter D, Texas Government Code.**

The Alamo RMA Board of Directors met in Executive Session at 4:14 P.M. pursuant to Chapter 551 of the Texas Government Code.

At any time during the meeting of the Alamo RMA Board of Directors, the Board may meet in executive session pursuant to Chapter 551 of the Texas Government Code, for purposes of the following:

A. Section 551.071. Consultation with Attorney - Consultation with, and advice from legal counsel concerning pending/ contemplated litigation, settlement offers and negotiations, ongoing disputes and potential disputes, legal issues associated with any item on this agenda, and other legal matters.

B. Section 551.072. Deliberation Regarding Real Property - Discussion of real property purchase, exchange, lease, license, gift, donation, and/or negotiated settlement, including property to be acquired for right-of-way.

C. Section 551.074. Personnel Matters - Deliberation concerning the appointment, employment, reassignment, evaluation, duties, discipline, and/or dismissal of personnel.

The Board of Directors reconvened to Open Session at 4:41 P.M. No action was taken.

### **13. Adjournment.**

There being no further action for the Board, Michael Lynd, Jr. adjourned the meeting at 4:42 p.m.

APPROVED:

  
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MICHAEL LYND, JR., CHAIRMAN      DATE ADOPTED: May 20, 2020

I hereby certify that the above foregoing pages constitute the full, true, and correct minutes of all the proceedings and official records of the Alamo Regional Mobility Authority at its meeting on April 15, 2020.

ATTEST:   
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DAVID STARR, TREASURER/SECRETARY