



BOARD MEETING MINUTES
Wednesday August 19, 2020 3:00 p.m.
Bexar County Public Works
1948 Probandt Street
San Antonio, Texas 78214

1. Call meeting to order.

M. Lynd called the meeting to order at 3:02 P.M. Members present: M. Lynd, B. Perez, D. Starr, J. Agather, L. Miller, B. Perez and W. Serna.

2. Approval of Board of Director Meeting Minutes.

A. Minutes from August 19, 2020

A motion was presented by B. Perez for approval of the Meeting Minutes, seconded by D. Starr which motion was voted on as follows: M. Lynd, J. Agather, D. Starr, B. Perez, B. Serna, and L. Miller voting "Aye". The motion was approved.

3. Executive Director's Report

A. Monthly Status Report on the Vehicle Registration Fee Program & Schedule

VRF Program and Schedule update:

- **Fischer Road Phase II (BC01) Project Close out**
 1. Contractor submitted a delay claim against SAWS on August 11, 2020 which will delay the project close out. The claim is currently under review.
- **Old FM 471/Talley Road (BC02) Construction (27% Complete)**
 1. Work in Phase 1 of the construction sequencing is substantially complete
 2. Paving and the majority of the flatwork has been completed in Phase 2
 3. Detour pavement for Phase 3 is being prepared
- **Talley Road Phase I (BC03) Construction (20% Complete)**
 1. Work on the joint-bid SAWS utilities is on-going
 2. Work in Phase 3A continues
 3. A delay claim was submitted by the contractor against CPS Gas for delays caused by CPS failure to coordinate a gas tie-in properly
- **West Military Drive (BC05) 90% Design**

K Friese + Associates performed the following work:

 1. Design Consultant submitted 90% design plans. Plan review was completed on 8/13/2020. Final plans are anticipated by November 2020.

- **Blanco Road Phase II (BC06) (MPO Funded) Construction (6% Complete)**
 1. Removals and right-of-way clearing in Phase 1 is complete
 2. Detour pavement being installed to allow for the anticipated 8/24 traffic switch into Phase
- **Evans Road Phase I (BC07) Construction (80% Complete)**
 1. Current date for Substantial Completion - August 31,2020
 2. Traffic switched to new pavement allowing the contractor to move into the final phase. This phase is expected to move quickly due to the lack of utility conflicts
- **Evans Road Phase II (BC08) Construction (50% Complete)**
 1. Work on joint bid CPS-Gas lines is anticipated to be completed on 8/17/2020
 2. Traffic switch scheduled for the week of 9/1/2020 which will allow the contractor to move into the final phase of construction
 3. Bridge construction is 50% complete
- **Candlemeadow (BC09) Bidding**
LNV performed the following work:
 1. Bid opening on 8/21/20
- **Foster Road Phase III (BC10) Construction (25% Complete)**
 1. Work on Joint-Bid CPS and SAWS work will continue into August
 2. Joint-bid CPS gas line is the critical item for the current phase, the contractor is nearing completion on that item
 3. Potential for a claim for additional overhead from the contractor due to change orders on the CPS gas line pushing back scheduled roadway work

B. Monthly Financials

- Monthly financial statements are attached for May 2020, June 2020, July 2020 including the following:
 1. Balance Sheet
 2. Statement of Revenues, Expenses, and Changes in Net Assets
 3. Schedule of Budgetary Compliance
 4. Fund Balance Sheet

The Report was accepted by the Board of Directors as presented.

4. Discussion and appropriate action regarding approval of the Fiscal Year 2020-21 Operating Budget. B. Meneley presented.

Background:

Staff presented the proposed Fiscal Year 2020-21 Operating Budget.

A motion was presented by B. Perez for approval of the Fiscal Year 2020-21 Operating Budget seconded by J. Agather which motion was voted as follows: M. Lynd, B. Perez, J. Agather, L. Miller, W. Serna and David Starr all voting "Aye". The motion was approved.

5. Discussion and appropriate action regarding an update on the status of Vehicle Registration Fee projects and approval of the Fiscal Year 2020-21 Capital Budget. B. Meanly presented.

Background:

Staff presented the proposed Fiscal Year 2020-21 Capital Budget for approval.

A motion was presented by D. Starr for approval of the Fiscal Year 2020-21 Capital Budget seconded by B. Perez which motion was voted as follows: M. Lynd, B. Perez, J. Agather, L. Miller, W. Serna and David Starr all voting "Aye". The motion was approved.

6. Discussion and appropriate action regarding professional auditing services. B. Meneley

On October 26, 2017, the Board of Directors approved the selection of RSM to serve as the Alamo RMA's outside auditors. RSM has conducted the annual audit for the RMA for the past three fiscal years. Staff recommended the RMA Board approve the issuance of a Request for Proposals for the provision of auditing services

A motion was presented by D. Starr for approval of the release of an RFP for Auditing Services seconded by B. Perez which motion was voted as follows: M. Lynd, J. Agather, L. Miller, W. Serna, B. Perez and David Starr all voting "Aye". The motion was approved.

7. Discussion and appropriate action regarding approval of a Developer Contribution Agreement between the Alamo RMA and the Heartwood Development Company for the costs associated with requested design changes to the Foster Road Phase III project. All changes associated with this agreement will be at no cost to the Alamo RMA.

The Heartwood Development Company while developing the Rosillo Ranch subdivision approached the Alamo RMA about including the entrance and pavement widening required as part of their platting obligations as part of the Foster Road Phase III project. The Alamo RMA's contractor, Texas Sterling Construction, put together a price to complete the work as part of the on-going Foster Road Phase III project. Both the developer and the contractor are in agreement with the scope of the changes and the \$77,676.79 cost to complete the work. The proposed developer agreement will secure funding from the Heartwood Development Company to pay for these changes. The Alamo RMA will not incur any additional costs associated with this change in scope. All changes associated with this agreement will be at no cost to the Alamo RMA.

A motion was presented by W. Serna for approval of a Developer Contribution Agreement between the Alamo RMA and the Heartwood Development Company for the costs associated with requested design changes to the Foster Road Phase III Project seconded by D. Starr which motion was voted as follows: M. Lynd, J. Agather, L. Miller, W. Serna, B. Perez and David Starr all voting "Aye". The motion was approved.

8. Discussion and appropriate action regarding approval of a Developer Contribution Agreement between the Alamo RMA and the Northside Independent School District for the costs associated with requested design changes to construct turn lanes needed for the proposed Middle School currently under construction on the Old FM 471-Talley Road project. All changes associated with this agreement will be at no cost to the Alamo RMA.

The Northside Independent School District while developing a new Middle School on Talley Road approached the Alamo RMA about including the entrance and pavement widening required as part of their platting obligations as part of the Old FM 471/Talley Road project. The Alamo RMA's contractor, Harper Brothers Construction, put together a price to complete the work as part of the on-going Old FM 471/Talley Road project. Both the developer and the contractor are in agreement with the scope of the changes and the \$90,186 cost to complete the work. The proposed developer agreement will secure funding from NISD to pay for these changes. The Alamo RMA will not incur any additional costs associated with this change in scope.

A motion was presented by D. Starr for approval of a Developer Contribution Agreement between the Alamo RMA and the Northside Independent School District for the costs associated with requested design changes to construct turn lanes needed for the proposed Middle School currently under construction on the Old FM 471-Talley Road project seconded by J. Agather which motion was voted as follows: M. Lynd, J. Agather, L. Miller, W. Serna, B. Perez and David Starr all voting "Aye". The motion was approved.

9. **Discussion and appropriate action regarding approval of a Developer Contribution Agreement between the Alamo RMA and the Pulte Homes of Texas, L.P. for the costs associated with requested design changes to the Old FM 471-Talley Road project. All changes associated with this agreement will be at no cost to the Alamo RMA.**

Pulte Homes of Texas, while developing the Sawmill Glade subdivision approached the Alamo RMA about including the entrance and pavement widening required as part of their platting obligations as part of the Old FM 471/Talley Road project. The Alamo RMA's contractor, Harper Brothers Construction, put together a price to complete the work as part of the on-going project. Both the developer and the contractor are in agreement with the scope of the changes and the \$160,352 cost to complete the work. The proposed developer agreement will secure funding from Pulte Homes of Texas to pay for these changes. The Alamo RMA will not incur any additional costs associated with this change in scope.

A motion was presented by D. Starr for approval of a Developer Contribution Agreement between the Alamo RMA and the Pulte Homes of Texas, L.P. for the costs associated with requested design changes to the Old FM 471-Talley Road project seconded by J. Agather which motion was voted as follows: M. Lynd, J. Agather, L. Miller, W. Serna, B. Perez and David Starr all voting "Aye". The motion was approved.

10. **Citizens' Communications.**

There were no citizens who signed up to speak.

11. **Executive Session - Pursuant to Chapter 551, Subchapter D, Texas Government Code.**

The Alamo RMA Board of Directors did not meet in Executive Session.

12. **Adjournment.**

There being no further action for the Board, Michael Lynd, Jr. adjourned the meeting at 3:35 p.m.

APPROVED:



MICHAEL LYND, JR., CHAIRMAN DATE ADOPTED: September 16, 2020

I hereby certify that the above foregoing pages constitute the full, true, and correct minutes of all the proceedings and official records of the Alamo Regional Mobility Authority at its meeting on August 19, 2020.

ATTEST: 

DAVID STARR, TREASURER/SECRETARY