



# **BEXAR COUNTY FACILITIES MANAGEMENT DEPARTMENT**

**REQUEST FOR STATEMENTS OF QUALIFICATIONS FOR:  
Mechanical, Electrical, and Plumbing Engineering Professional Services for the  
Bexar County Adult Detention Center Crawl Space Mechanical Ventilation Project**

## **Addendum 1:**

**Issued: December 8, 2020**

Attachment 1 – Addendum Narrative  
Attachment 2 – Supplemental Questions and Answers  
Attachment 3 –SMWBE Affidavit  
Attachment 4 – Pre-Proposal PowerPoint

## Attachment 1

### **Addendum Narrative and Updated Submission Schedule**

#### **Addendum Narrative**

Bexar County is seeking the most experienced professionals for the execution of this project. Therefore the County would like respondents to prepare their Statements of Qualifications (SOQ) as a team, including all proposed sub-consultants. The SOQ should include service provider information for each sub-consultant as detailed in section 3.3 of the Request for Qualifications (RFQ). Sub-consultants include, but are not limited to:

- Mechanical, Electrical, and Plumbing Engineers
- Structural Engineers
- Civil Engineers (if applicable)
- Data-Comm and Low voltage Consultants
- Landscape Architects
- Interior Designers (if applicable)
- And any other Specialty Consultants required for the execution of the design

Additionally, all respondents are required to include in their submissions a completed SMWBE Affidavit. The form is included as attachment 5.

#### **PROJECT SCHEDULE FOR RFQ PROCESS:**

- November 4, 2020 – Issue RFQ
- November 20, 2020, 10am. – Pre Proposal Meeting at Bexar County Public Works Building Boardroom – 1948 Probandt, San Antonio, Texas 78214
- November 30, 2020 5:00 p.m. – Questions Due
- December 4, 2020 5:00 pm – Issue Addendum (as needed)
- December 16, 2020, 4:00 pm – SOQ's due

**PROPOSALS MUST BE RECEIVED BEFORE  
4:00 P.M. CENTRAL DAYLIGHT TIME ON December 16, 2020**

## Attachment 2

### Supplemental Questions and Answers

- A. Since this is a single project, would you like the entire team in our submission or just our qualifications as Prime?

Yes, we would request the Prime to provide their qualifications as well as their entire team. This gives us the opportunity to review the team as a whole and provide us the ability to conduct an educated decision based on qualifications.

--END OF QUESTIONS--

Attachment 3

**LIST OF ALL SUBCONTRACTORS**

Attachment B

**Reporting of the expenditure data is required to assist with Bexar County's efforts to capture payments to small, minority and women-owned businesses. This document, including the Supplier's certification of the information, will become part of the contract awarded for this purchase, and the Contractors must report any additions, deletions, or substitutions to this certified list to the Bexar County Purchasing Department.**

**CERTIFICATION**

**The above information is true and complete to the best of my knowledge and belief.**

TYPE OF GOODS PROVIDED	HEADQUARTER LOCATION City, State	NAME OF COMPANY	DOLLAR AMOUNT	Bexar County Supplier Portal Vendor ID Number	IDENTIFY if firm is a SBE/MBE/WB E/HUB/DBE List all that apply
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Bexar

**SIGNATURE:** \_\_\_\_\_

**NAME & TITLE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**This Document Must be Submitted with your Bid/Proposal.**

**LIST OF ALL PROFESSIONAL/CONSULTING SERVICE PROVIDERS SUB-FIRMS**

Attachment B

**Reporting of the expenditure data is required to assist with Bexar County’s efforts to capture payments to small, minority and women-owned businesses. This document, including the Service Provider’s certification of the information, will become part of the contract awarded for this project, and the Service Provider must report any additions, deletions, or substitutions to this certified list to the Bexar County Purchasing Department.**

**CERTIFICATION**

**The above information is true and complete to the best of my knowledge and belief.**

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**SIGNATURE:** \_\_\_\_\_

**NAME & TITLE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**This Document Must be Submitted**

## LIST OF ALL SUPPLIERS

Attachment B

**Reporting of the expenditure data is required to assist with Bexar County's efforts to capture payments to small, minority and women-owned businesses. This document, including the Supplier's certification of the information, will become part of the contract awarded for this purchase, and the Supplier must report any additions, deletions, or substitutions to this certified list to the Bexar County Purchasing Department.**

### CERTIFICATION

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Bexar

**The above information is true and complete to the best of my knowledge and belief.**

**SIGNATURE:** \_\_\_\_\_

**NAME & TITLE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**This Document Must be Submitted with your Bid/Proposal.**



Attachment 4