



**LUCY ADAME-CLARK
BEXAR COUNTY CLERK
100 DOLOROSA, SUITE 104
SAN ANTONIO, TEXAS 78205**

REQUEST FOR CERTIFIED COPY OF MARRIAGE LICENSE

A marriage license is filed with the Bexar County Clerk's Office after the marriage ceremony takes place. The officiant performing the ceremony completes and signs the marriage license and returns it to the County Clerk's Office, where it is recorded. After that occurs, you may request a plain or certified copy of your marriage certificate.

FEES	
<ul style="list-style-type: none">• Certified Marriage Licenses are \$8.00 per copy• Plain Copies are \$2.00 per copy<ul style="list-style-type: none">○ Check or Money Order are accepted <u>by mail</u>○ Cash, Check, Money Order, or Debit/Credit are accepted <u>in person</u>	
MARRIAGE RECORD INFORMATION	
Marriage Applicant 1: _____ First Middle Last	
Marriage Applicant 2: _____ First Middle Last	
Date of Marriage: _____	
NUMBER OF COPIES REQUESTED	
Plain Copies (\$2.00 each)	Quantity: _____
Certified Copies (\$8.00 each)	Quantity: _____
YOUR CONTACT INFORMATION	
Name: _____	
Mailing Address: _____	
Phone: _____	Email: _____
Signature: _____	Date: _____
Mail your <u>form</u> and <u>payment</u> to: Bexar County Clerk's Office Attn: Vital Statistics Department 100 Dolorosa, Suite 104 San Antonio, Texas 78205	Office Use Only: Document #: _____ Volume: _____ Page: _____ Issuing Clerk Initials: _____