



Bexar County
Emergency Services District No. 3
June 8, 2021
6:30 PM
MINUTES

In accordance with Chapter 551 of the Texas Government Code, notice is hereby given to the public that the Board of Commissioners of Bexar County Emergency Service District No. 3 had a regular board meeting on June 8, 2021 at 6:30 p.m. at the Bexar-Bulverde Volunteer Fire Department Station 105, 25408 Canyon Golf Road, San Antonio, Texas 78260.

1. Commissioner Wilkinson called meeting to order at 6:30 p.m. and a quorum was established by roll call. Robert Moss, Ray Wilkinson, John Kirk, David Diharce, Jean Dailey present at roll call.
 2. Welcome and recognition of citizens.
 3. Citizen Comment. Tim Kiker, homeowner in Kinder Ranch, Sunday Creek subdivision, presented concerns of water run-off in the streets of his subdivision. No action taken.
 4. Reading and approval of minutes for the regular meeting conducted on May 11, 2021.
MOTION: Commissioner Diharce made motion to accept minutes.
2nd: Commissioner Moss
MOTION PASSED: 5/0 in favor.
- Note: Board President Commissioner Wilkinson requested to defer from the order of the agenda and proceed to item 8.e.**
8. e. BCESD#3 Sales and Use Tax matters. Paula Barr, HdL Companies, provided a copy of the Texas Forecast, Sales Tax Trends and Economic Drivers (March 2021). Discussion followed. No action taken.
- Note: Board President Commissioner Wilkinson requested to return to item 5.**
5. Financial report for month of May 2021 was presented. Commissioner Moss gave report with ending cash balance for the month of May 2021 of \$7,075,226.00.
MOTION: Commissioner Kirk made motion to accept financial report as submitted for the month of May 2021.
2nd: Commissioner Diharce
MOTION PASSED: 4/0 in favor with Commissioner Moss abstaining.
- Note: Board President Commissioner Wilkinson requested to defer from the order of the agenda and proceed to item 6.g.**
6. g. Review and take action on proposal for increased 2021 funding to BBVFD for the purchase of five LifePak 15 Automated External Defibrillators and to cover the increase in Workers' Compensation premiums. Chief Bialick presented a proposal for increased 2021 funding to BBVFD for the purchase of five LifePak 15 Automated External Defibrillators and to cover the increase starting in June 2021 in BBVFD's Workers' Compensation insurance premiums. Discussion ensued and thereafter, the Board took the following action:
MOTION: Commissioner Moss made motion that the BCESD#3 Board of Commissioners approve a funding request by the BBVFD in the total amount of \$267,224 to provide for the purchase of five LifePak 15 defibrillators in the amount of \$166,943 with an added amount of \$100,281 to cover the cost of an increase in BBVFD's Workers' Compensation Insurance Premiums.
2nd: Commissioner Dailey
MOTION PASSED: 5/0 in favor.
- Note: Board President Commissioner Wilkinson requested to defer from the order of the agenda and proceed to item 6.h.**
6. h. Review and take action on proposal for COVID related appreciation compensation for BBVFD employees. Chief Bialick presented a proposal which he reported originated with BCESD#3 Commissioner John Kirk to consider COVID related appreciation compensation for BBVFD employees. A brief discussion followed with no action taken and the item was tabled.

Note: Board President Commissioner Wilkinson requested to defer from the order of the agenda and proceed to item 6.i.

6. i. Review and take action on revised 2021 BBVFD Budget. Chief Bialick presented a revised 2021 BBVFD Budget to include the additional funding approved today by the BCESD#3 Board for the purchase by BBVFD of five defibrillators and to cover the increase in BBVFD's Workers' Compensation insurance premiums.

MOTION: Commissioner Moss made motion to approve a revision to the 2021 budget for the BBVFD which reflects an increase of \$267,224 over the current budget of \$8,990,390 in order to provide funding for the purchase of five LifePak 15 defibrillators in the amount of \$166,943 and \$100,281 to cover an unbudgeted increase in Workers' Compensation insurance premiums resulting in a revised budget total of \$9,257,614.

2nd: Commissioner Kirk

MOTION PASSED: 5/0 in favor.

Note: Board President Commissioner Wilkinson requested to defer from the order of the agenda and proceed to item 8.b.

8. b. Approve revised BCESD#3 Budget for FY ending September 30, 2021.

MOTION: Commissioner Moss made motion to approve a revision to the BCESD#3 2021 budget as follows: increase firefighting expense by \$267,224 to provide \$166,943 for the purchase of five LifePak 15 defibrillators and \$100,281 to cover the cost of increased BBVFD's Workers' Compensation insurance premiums along with an increase in budgeted Sales Tax Revenue in the amount of \$600,000 which results in a revised budget total of \$9,688,908 and generates a budgeted revenue surplus of \$210,845.

2nd: Commissioner Kirk

MOTION PASSED: 5/0 in favor.

Note: Board President Commissioner Wilkinson announced that the Board would now go back to item 5.a.

5. a. Discuss/take action as appropriate regarding monthly approval and authorization of bill payments.

Commissioner Moss presented June 2021 expenditures in the amount of \$2,079,424.45.

MOTION: Commissioner Moss made motion to approve the Authorization and Approval of the June 2021 Expenditures in the amount of \$2,079,424.45.

2nd: Commissioner Dailey

MOTION PASSED: 5/0 in favor.

6. Report of Service Provider in District territory:

a. Receive monthly performance report from representative of Bexar-Bulverde Volunteer Fire Department ("BBVFD"), to include a special report on COVID-19 related activities; discuss/take action as appropriate. Chief Bialick presented the BBVFD Incident Reporting System Emergent Responses for 05/1-31/21 Average Dispatch to On Scene Time: 6:35 minutes; total calls 223. YTD: Average Dispatch to On Scene Time: 7:33; YTD: 1,210 calls. There was dramatic improvement in on-scene time in May, despite the continuing high volume of emergent calls. There has been a 28% increase YTD over 2020, making this the 5 busiest months ever, following the busiest December 2020.

There were no COVID-19 related activities.

b. Receive report on City of San Antonio U.S. Hwy 281 North Corridor within Bexar County ("Annexed Territory") from representative of BBVFD; discuss/take action as appropriate. Chief Bialick reported 11 SAFD Emergent calls in the US HWY 281 corridor for the month of May 2021 with 56 YTD.

c. Receive report on BBVFD Station 105; discuss/take action as appropriate. Chief Bialick reported that there is scheduled a mediation session with the contractors this week.

d. Receive report on BBVFD Station 106; discuss/take action as appropriate. Chief Bialick anticipates, depending on rain, a target opening date of early August.

e. Annual Audit Report of 2020 YE financial statement; discuss/take action as appropriate. Francis Miller, BBVFD Financial Manager, presented the BBVFD December 31, 2020 and 2019 Audited Financial Statements, prepared by Erin Lecce, CPA. Discussion followed. No action taken.

f. Receive proof of insurance renewals; discuss/take action as appropriate. Francis Miller, BBVFD Financial Manager, presented the 2021-2022 Insurance Summary. Discussion followed. No action taken.

7. Executive Session-tabled.

8. Consider, discuss, and take appropriate action on the following items:

a. Discuss Interlocal Agreement between the City of San Antonio and the BCESD#3 to provide for Firefighting and Emergency Services in the 281 Commercial Corridor Area annexed by the City of San Antonio. No report.

c. Reappointment of BCESD#3 Board Commissioners. Tabled.

d. Discuss canceling BCESD#3 cell phone. Brief discussion. No action taken.

f. Legislative items that may affect the BCESD#3. No report.

g. COVID related incentives for BCESD#3 employees. Item placed on agenda as oversight. No discussion necessary and no action taken.

h. SAFE-D Annual Conference September 16-18, 2021, Fort Worth Convention Center. Commissioner Dailey gave a brief report and discussion followed. No action taken. Information only.

i. Date/time of July 2021 monthly meeting.

MOTION: Commissioner Dailey made motion that our regular meeting be held July 13, 2021, at 6:30 p.m. at BBVFD Station 105, 25408 Canyon Golf Road, San Antonio, Texas 78260.

2nd: Commissioner Diharce

MOTION PASSED: 5/0 in favor.

9. Close meeting.

MOTION: Commissioner Moss made motion to close meeting at 8:14 p.m.

2nd: Commissioner Diharce

MOTION PASSED: 5/0 in favor.

ATTEST:



BCESD#3 Secretary